



**DEPARTMENTS OF THE ARMY AND AIR FORCE
JOINT FORCE HEADQUARTERS-MONTANA**

1956 MT Majo Street, P.O. Box 4789
Fort Harrison, Montana 59636-4789

**MONTANA ARMY NATIONAL GUARD
Active Guard Reserve (AGR) Job Announcement
Job Announcement #: ARNG 24-49**

OPENING DATE: 17 September 2024

CLOSING DATE: 15 October 2024

POSITION: Training NCO

DUTY MOS: 15P

MINIMUM GRADE: SPC/E-4

UNIT: HHC, 1-189th GSAB

LOCATION: Helena, MT

SELECTING OFFICIAL: CPT Meredith

POINT OF CONTACT: SFC Sizemore at 406-324-5844 or courtney.j.sizemore.mil@army.mil

AUTHORIZED GRADE: SGT/E-5

PERSONNEL ELIGIBLE FOR CONSIDERATION: This position is open to applicants who are eligible to become members of the Montana Army National Guard. *AGR's under initial stabilization may apply.* In accordance with the Army Direct Combat Probability Code this is a gender-neutral position. Applicant must be able to obtain a SECRET Clearance. Minimum grade to apply for the position is SPC/E-4. Applicants are not required to be MOS qualified.

GENERAL INFORMATION: This position is in the Full Time Military Force (FTM) – Active Guard/Reserve (AGR) Program.

ELIGIBILITY REQUIREMENTS: To be eligible for this position you must meet all eligibility requirements as of the closing date. Applications will be screened against the criteria stated in AR 135-18, AR 40-501, DA Pam 611-21, and NGR 600-5. Applications meeting the screening criteria will be forwarded to the selecting official for consideration. Applications not meeting the screening criteria will not be considered and applicants will be notified in memorandum format. Applicants who qualify under AR 135-18 Table 2-1, but have a waivable disqualification under Table 2-2, will attach a request for the appropriate waiver to their applications. Applicants under stabilization in accordance with NGR 500-3, NGR 600-5, or MTARNG Title 32 AGR Reassignment Stabilization Policy will attach a request for waiver(s) with their applications.

APPLICATIONS WILL CONSIST OF THE FOLLOWING DOCUMENTS

Area I applicants, current members of MTARNG AGR Program:

- a. Letter of intent for consideration.
- b. Biographical Sketch IAW NGR 600-200 Figure G-3.
- c. Selection Board Record Brief (SRB).
- d. Current MEDPROS, Individual Medical Readiness (IMR) printout.
- e. Height/Weight Certification IAW AR 600-9.
- f. Most recent DA Form 705 (ACFT Scorecard) IAW AR 350-1 and FM 7-22
- g. Last three DA 2166-9 NCO Evaluation Reports (NCOER's). (Draft formats will not be forwarded).
- h. Missing and/or expired documents should be addressed in a brief detailed statement on a Memorandum for Record (MFR).
- i. Stabilization waiver request (if applicable). Must be signed through their Brigade/Directorate supervisory chain.
- j. Unsolicited documentation, to include Letters of Recommendation, will not be forwarded.

Area II and Area III applicants, all others:

- a. Letter of intent for consideration.
- b. NGB Form 34-1, Application for Active Duty Guard/Reserve (AGR) Completed and Signed.
- c. Selection Board Record Brief (SRB).
- d. Current MEDPROS, Individual Medical Readiness (IMR) printout.
- e. Copy of temporary and/or permanent profiles (DA Form 3349), if applicable.
- f. Most recent DA Form 705 (ACFT Scorecard), IAW AR 350-1 and TC 3-22.20.

- g. Current Height and Weight statement. Must meet standards established in AR 600-9. If screening table weight is exceeded, a Body Fat Content Worksheet (DA Form 5500-R for males or DA Form 5501-R for females) must also be included with the application.
- h. Last three DA 2166-9 NCO Evaluation Reports (NCOER's). (Draft formats will not be forwarded).
- i. NGB Form 23B, Retirement Points Record.
- j. All DD Form 214(s)/215(s) and/or DD 220(s) from previous periods of active service (must show RE code, reason for discharge, and type of discharge) and/or DD form 1506 which document all prior active service.
- k. New DD Form 369 – Police Record Check
- l. Unsolicited documentation, to include Letters of Recommendation, will not be forwarded.
- m. Missing and/or expired documents should be addressed in a brief detailed statement on a Memorandum for Record (MFR).

INSTRUCTIONS FOR SUBMITTING APPLICATION:

Emailed packets are preferred. Excess documentation will be removed. Soldiers who fail to comply with the following procedures will be notified in memorandum format. Incomplete or late application packets will not be forwarded to the Selecting Official. Application packets become the property of the MTARNG and will not be returned. The point of contact for the application process is CW3 Benson who can be reached at 406-324-3248 or by email at david.l.benson40.mil@army.mil. Application packets may be:

a. **Hand-carried:** must be received by the HRO, AGR Branch no later than 1630 hrs. on the closing date

b Or, **e-mailed:** must be in PDF format in no more than 2 attachments. Emailed packets should not exceed 12MB. All emails received will get a response from HRO stating packet has been received. Any other document format (i.e. TIFF, JPG, DOC, XFDL, ZIP, etc.) will not be processed. If you are unable to meet this requirement, submit in accordance with a. above or reach out to CW3 Benson for alternate means of submission. Emailed applications must be received prior to 2400 hrs. Mountain Standard Time on the closing date. Email to ng.mt.mtarng.list.j1-agr-applications@army.mil.

SELECTION PROCESS: After interviews are conducted, the Selecting Official rates applicants in order of precedence and forwards to HRO-A. Upon approval, official notification selection or non-selection will be made by HRO-A.

CONDITIONS OF ACCEPTING THIS POSITION: The first 18 months of this tour will be stabilized, except for changes due to mobilization or force structure modifications. This position requires travel; AGR Soldiers are required to have a Government Credit Card. Permanent Change of Station (PCS) expenses may be authorized for this position. Must become MOS qualified within 12 months as of the start date of the AGR order.

EQUAL OPPORTUNITY: The Montana National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor.

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//           HQ MTNG           //
//           OFFICIAL           //
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KENNETH F. FECHTER
Lt Col, MTANG
Human Resources Officer

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10-15P. MOS 15P--Aviation Operations Specialist (Aviation Ops Sp), CMF 15

a. *Major duties.* A Soldier in MOS 15P supervises and/or conducts operation and maintenance of flight operations equipment. Performs duties such as conducting aircraft mission planning and maintaining individual aircrew flight records and assists in development of operation, warning, and fragmentary orders, prepares and updates appropriate maps, overlays, and charts, current DOD flight publications, encodes, decodes, and posts notices to airman (NOTAMS). Provides air traffic advisory services and interprets teletype weather reports. Duties for MOS 15P at each level of skill are:

(1) *MOSC 15P10.* Processes cross-country and local flight clearances, including examination for

conformance with flight rules and regulations. Prepares and maintains cross country kits. Checks

accuracy of flight plans. Coordinates flight plans with all related agencies. Maintains flight information on inbound and outbound flights. Monitors, with the proper agencies, overdue flights. Alerts crash crew for emergencies. Maintains current file on aircraft flying regulations and navigation information such as Army, DoD and FAA regulations, DoD flight information publications (FLIPS) and aeronautical charts. Safeguards classified material. Knows terminology used in air navigation and is aware of air traffic control advisory radio procedures. Encodes, decodes and posts notices to airmen (NOTAMS). Interprets and posts teletype weather reports. Maintain individual flight records and functional files. Maintain flight operations equipment in a tactical environment. Prepare, submit operator meaconing, intrusion, jamming and interference reports. Participates in maintaining situation map.

(2) *MOSC 15P20.* Supervises and instructs subordinates in proper work techniques and procedures.

Reviews, consolidates and prepares technical reports. Knows procedures for reporting flight violations. Prepares situation map. Supervises receipt and transfer of classified material. Participates in the development of a tactical crash rescue system.

(3) *MOSC 15P30.* Supervises and provides technical guidance to subordinate personnel performing

duties described in paragraphs (1, 2). Supervises the preparation of the situation map. Assists in

preparation of operations estimates and orders. Supervises airfield services and administration. Applies operational and administrative techniques in movement of military personnel and supplies by air. Perform administrative duties in aircraft accident investigations. Prepares operations letters.

(4) *MOSC 15P40.* Provides tactical and technical expertise to subordinates and superiors in aviation operations. Plans, coordinates and supervises activities pertaining to organization, training, combat operations and combat intelligence. Coordinates implementation of operations, training programs and communications activities. As an Aviation Operation Sergeant at Brigade Aviation Element (BAE) provide technical and doctrinal advice to the Chief of Operations (CHOPS). Receives and distributes relevant data from the Airspace Control Order (ACO) and Airspace Tasking Order (ATO). Ensures operation and maintenance requirements are met for section Air and Missile Defense Workstation (AMDWS, Forward Area Air Defense (FAAD), and Tactical Airspace Integration System (TAIS) equipment. As a platoon sergeant, coordinates the logistical, personnel and administrative support for all platoon elements.

b. *Physical demands rating and qualifications for initial award of MOS.*

(1) Aviation operations specialist must possess the following qualifications: Waivers, ACASP qualification, and/or exceptions must be approved by Cdr, USAACE, ATTN: ATZQ-CDF-P, Ft Novosel, AL36362-1100, (<https://home.army.mil/novosel/about/usaace/opfd/enlisted>)

(a) A physical demands rating of Moderate (Gold).

(b) A physical profile of 222221.

(c) Qualifying scores.

(1) A minimum score of 91 in aptitude area ST.

(2) A Minimum OPAT score of Standing Long Jump (LJ) -0120 cm, Seated Power Throw (PT) - 0350 cm, Strength Deadlift (SD) - 0120 lbs., and Interval Aerobic Run (IR) - 0036 shuttles in Physical Demands Category "Moderate" (Gold).

(d) A security eligibility of SECRET is required for the initial award and to maintain the MOS. As per AR 600-8-19, promotion to MSG/SGM requires a security eligibility of an interim SECRET clearance or higher.

(e) A U.S. Citizen.

(f) Reclassification: Must meet the above qualifications and all prerequisites IAW AR 614-200 "Reclassification of primary military occupational specialty and/or secondary military occupational specialty" chapter and AR 40-501 "Medical Fitness Standards for Retention and Separation, including Retirement" chapter.

Must be in the grade of SGT (non-promotable) or below. Exceptions: Soldiers that have held MOS 15Q for a minimum of 12 months at skill level 1 or 2, 18 months at skill level 3 or 24 months at skill level 4.

1. Active Component: Soldiers that do not meet the above qualifications must submit a determination packet to Cdr, USAACE, ATTN: ATZQ-CDF-P, Ft Novosel, AL 36362-1100, (<https://home.army.mil/novosel/about/usaace/opfd/enlisted>).

2. National Guard: Soldiers that do not meet the above qualifications must submit a determination packet through National Guard Bureau, ATTN: NGB-ARNG-AV, 111 South George Mason Drive, Arlington, VA 22204-1382, (ng.ncr.ngb-arng.mbx.avn-trng-mgt@army.mil).

3. Reserve Component: Soldiers that do not meet the above qualifications must submit a determination packet through Commander, Army Reserve Aviation Command (ARAC), ATTN: G3 (AFAK-OPT), 1160 Brandenburg Station Road, Ft Knox, KY 40121-4190, (usarmy.usarc.arac.list.g-37-training@army.mil).

(2) Alcohol and drug abuse as defined below will disqualify any Soldier or potential enlistee from this MOS. This disqualification will not be waived, even though the Soldier/potential enlistee satisfactorily completes the Army Substance Abuse Program (ASAP) or a civilian equivalent, except as specified below:

(a) A medically diagnosed history of alcohol abuse as defined in the substance use disorder section of the Diagnostic and Statistical Manual, 5th Edition, 2022 "text revision" (DSM-V) (<https://www.psychiatry.org/psychiatrists/practice/dsm>) is disqualifying. Cdr, HRC may waive this disqualification after a Soldier/potential enlistee in this MOS successfully completes the Army ASAP Education, outpatient or inpatient programs or its civilian equivalent, based on the recommendations of the chain of command and the Cdr, USA Aeromedical Center. A Soldier/potential enlistee who completes any aspect of ASAP and is involved in an additional offense involving alcohol or alcohol abuse will be immediately reclassified or denied enlistment in this MOS as a high risk.

(b) Except as provided in (e) below, a wrongful or improper use of narcotic or other controlled substance or dangerous drug as defined by Title 21 United States Code (USC) Controlled Substances Act, Section 801, et seq, (<https://uscode.house.gov/browse/prelim@title21/chapter13/subchapter1/partC&edition=prelim>) is disqualifying.

(c) A positive result of urine test administered per AR 600-85 The Army Substance Abuse Program, that leads to medical evaluation and a finding of "no diagnosis apparent, improper use" is disqualifying.

(d) Except as provided in (e) below, a documented instance of the use, sale, transfer, possession, or manufacture of any narcotic or other controlled substance or dangerous drug as defined by 21 USC 801, et seq, is disqualifying. A documented instance includes conviction by any courts martial or any civilian court. Convictions include juvenile adjudication, non judicial

punishment under Article 15, UCMJ, or voluntary confession after proper rights warning according to Article 31(b), UCMJ.

(e) A Soldier or potential enlistee will not be disqualified for civilian experimentation with marijuana or other cannabinoids disclosed in voluntary confessions of drug experimentation documented solely by information obtained from DD Form (SF) 2808 Report of Medical Examination or DD Form (SF) 2807-2 Medical Prescreen of Medical History Report.

(3) MOS closed for reclassification to Soldiers who have been deemed permanently non-deployable in accordance with AR 40-501, AR 220-1, AR 600-8-101, and AR 614-30. Soldiers must meet the minimum criteria for retainability stated in AR 635-40, paragraph 3-5(a) and be fully deployable to all locations and echelons.

c. Additional skill identifiers. (Note: Refer to table 12-8 for (Listing of universal ASI's associated with all enlisted MOS)).

(1) 5A—Joint Air Tactical Operations

(2) 5U—Tactical Air Operations

(3) C8—Air Defense Airspace Management (ADAM) / Brigade Aviation Element (BAE) Cell Air-Ground Integration.

(4) Q2—Aviation Life Support Equipment (ALSE).

(5) R7—Scout Leader (Skill level 3 and above personnel only).

d. Physical requirements and standards of grade.

Physical requirements and SG relating to each skill level are listed in the following tables:

(1) Table 10-15P-1. Physical requirements.

(2) Table 10-15P-2. Standards of grade TOE/MTOE.

(3) Table 10-15P-3. Standards of grade TDA.